



2018-2019 年度全港學界精英乒乓球比賽(中學組)
All Hong Kong Schools Jing Ying Table Tennis Tournament 2018-2019
(Secondary Schools Section)

To : Principals of All Member Secondary Schools
Date : 14th August 2018

↻ E-Application Procedure ↻

A. Application

1. Go to www.hkssf.org.hk →
【Jing Ying Tournaments】 → 【Table Tennis】
Download 【Entry Form】 (Excel Format)
2. Open the downloaded file and fill in all the information
3. Save the file as '**JYTT_Sec_School Abbreviation**' and send to external@hkssf.org.hk in EXCEL FORMAT.
4. Print out the entry form with Principal's Signature and School Chop. Completed entry form should be posted back before the deadline of entries with the entry fee (with a crossed cheque payable to "The Hong Kong Schools Sports Federation") to :

▮ Hong Kong Schools Sports Federation (External Office)
Room 201, 7 Carmel Village Street, Homantin, Kowloon
Jing Ying Table Tennis (Sec)–Entry Form ▮
5. **Deadline of Entries: 7th September 2018 (Friday)**
No entry will be entertained after the deadline of entries.
6. All participating schools should confirm received of their entries and cheque by calling at 2768 8212 two working days after posting. HKSSF would not be liable to any missing mail.

B. Confirmation of Entries

Accepted entries will be uploaded to the website of the HKSSF (www.hkssf.org.hk) on 11th September for checking. Schools should check the Participating List carefully to ensure all entries are included and the names of competitors are correct. Discrepancies must be reported to the Federation on or before 12th September at 12:00 noon.

For enquiries, please contact our Staff at 2768 8212.

Tina Au
Senior Sports Executive